ASSEMBLY

Assembling the tasks is easy. Match the number on the bagged parts to the corresponding number on the underside of each "shoebox" top. Refer to the picture of each task to see how it all goes together.

We recommend fitting the "shoebox" lid onto the base before inserting the round containers. The containers should snap into place when pressure is applied evenly along the top rim. The 20 oz. containers with lids will fit loosely into the openings.

TEACCH STRUCTURED WORK SESSIONS



Attempts may be made to mouth some of the materials included in the set. It is extremely important that the use of these materials be properly supervised by a qualified individual at all times. The user assumes all risk of injury due to use.

The organization of the work environment and the presentation of the tasks answers these 4 questions:

How much work is there to do?

Tasks are located to the student's left, within easy reach. The number of tasks (at the discretion of the teacher) tells the student how much work there is to do.

What is the work?

The student knows what the work is by the visual structure of each task.

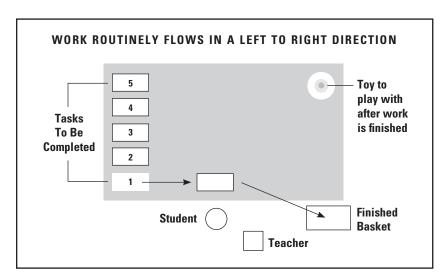
When is the work finished?

When all the tasks have been completed and placed in the finished basket, located to the student's right.

What happens next?

Directly after the student has finished working, there is a toy, treat, and/or indication of where to go next.

An example of a TEACCH independent structured work session, using ShoeboxTasks®.

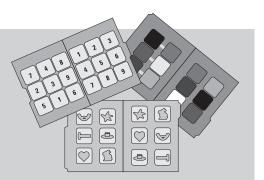


The teacher is positioned just behind and to the right of the student, offering assistance only when needed. The goal is for the student to perform all aspects of the work system independently.

FOLDER TASKS

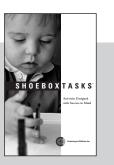
This set of (3) folder tasks contains familiar images, numbers and colors. Periodically assess the individual's ability to use them during one-on-one sessions.

Once mastered, add the folder tasks as part of the independent structured work session.



SHOEBOXTASKS HANDBOOK

Designed for teachers, therapists and parents who work and/or live with autistic individuals, this in-depth handbook looks at the development of ShoeboxTasks® and explains how these beginning level academic activities, based upon the North Carolina TEACCH program's structured teaching approach, are best used.



MATERIALS LIST

Task No. 1 — BLOCKS | VELCRO

Blocks (8) with Velcro, 20 oz. Container (1), Strip Velcro (1)

Task No. 2 — BLOCKS | CONTAINERS

Blocks (6), 20 oz. Containers (2), Lids (2)

Task No. 3 — NICKELS

Wooden Nickels (10), 20 oz. Container (1), Lid (1)

Task No. 4 — PEGS

Pegs (8), 20 oz. Container (1), Lids (2)

Task No. 5 — CLOTHESPINS

Clothespins (10)

Task No. 6 — BEADS | PIPE CLEANER

Beads (4), Cubes (4), Pipe Cleaner (1)

Task No. 7 — DOWELS

Dowels (9), 20 oz. Container (1)

Task No. 8 — PEGS | VIALS

Pegs (9), Vials (9), 20 oz. Container (1)

Task No. 9 — SPOOLS

Paired Spools (5), 20 oz. Container (1)

Task No. 10 — LOCKTAGONS

Paired Locktagons (5), 20 oz. Container (1)

Task No. 11 — CLOTHESPINS | CARDS Clothespins (5), Plastic Cards (5), 20 oz. Container (1)

Task No. 12 — STACK IT

Dox Blox (6), 20 oz. Container (1)

Task No. 13 — CUPS

Cups (7, 1 Velcroed), Velcro Coins (3)

Task No. 14 — BEADS | DOWEL

Square Beads (3), Round Beads (3), Dowel (1), 20 oz. Container (1)

Task No. 15 — STACKING PEGS

Pegs (12, 3 Colors), 20 oz. Container (1)

Task No. 16 — SORTING

Wooden Nickels* (6), Balls* (6), 20 oz. Container (1), T8 Containers (4), Lids (2) *Teacher supplies additional sorting objects.

Recycled materials are used whenever possible. Replacement parts are available on our website.



Centering on Children, Inc.

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LEARN ASSESS GROW

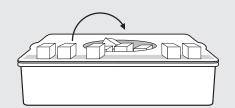
Since 1996, the Basic Curriculum, consisting of sixteen **ShoeboxTasks**®, has been foundational to the process of *learning how to learn* and has proven to be a beginning point for students entering the academic arena. By virtue of their design, these Tasks appeal to the student's visual strengths and meet the needs for organization and the fulfilling reward of completion. In addition, the Tasks demonstrate a way of organizing activities that can also be applied to navigating personal and developmental areas of life. Appropriate for children whose abilities range within the 12-30 month developmental level, it is important to bear in mind that **ShoeboxTasks**® have a life expectancy!

As students progress, it is necessary to periodically assess when they are ready for more abstract, workbook-like activities. For this reason, we are now including with every Basic Curriculum, a set of (3) Folder Tasks in order

to assess the appropriateness for moving forward. Refer to our insert that describes Folder Tasks' purpose and supported use. Also included with every Basic Curriculum is the ShoeboxTasks® Handbook by Ron Larsen. The Handbook discusses and details information about each Task, including one-on-one vs. independent work and how ShoeboxTasks® work within the overall Structured Teaching approach to learning, developed by the North Carolina Treatment and Education of Austic and related Communication-handicapped Children (NC TEACCH) program. Enjoy the process!

Centering on Children, in Asheville, North Carolina, is now a thriving vocational workshop that employs adults on the autism spectrum. We serve therapists, schools, and families worldwide and continue to respond to the unique needs of this population through the development of new activities, consultations, workshops and by providing a model vocational workplace for the general public. Don't hesitate to contact Ron Larsen with your questions, concerns and ideas at ron@shoeboxtasks.com.

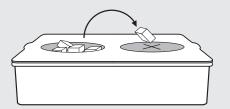
SIMPLE PUT-IN TASKS



BLOCKS | VELCRO

Task No. 1

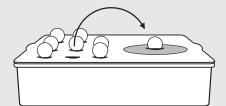
Move blocks from the Velcro strip into nearby container. By design, the student is encouraged to take one block at a time.



BLOCKS | CONTAINERS

Task No. 2

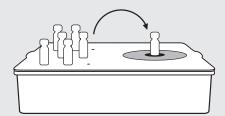
Move blocks from open container to lidded container. The lid with the cross slit requires the student to apply greater pressure to be successful.



WOODEN NICKELS

Task No. 3

Move wood nickels from upright positions and place into lidded container.



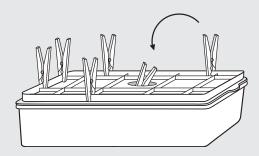
PEGS

Task No. 4

Move pegs from upright positions and place into lidded container. The smaller opening requires greater focus to be successful.

The container lids for Tasks 2, 3, and 4 increase the difficulty. As the opening decreases in size, greater hand control and concentration is needed to accomplish the task.

Tasks Requiring Greater Finger Dexterity and Hand Coordination



CLOTHESPINS

Task No. 5

Move clothespins from the edge of the lid and place through the small opening. Seeing the clothespins disappear into the opening can be a great motivator.

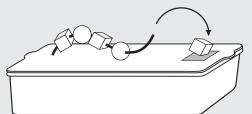
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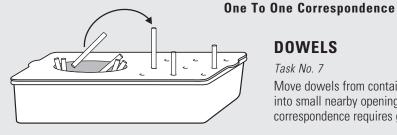
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BEADS | PIPE CLEANER

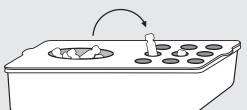
Task No. 6

Take beads off pipe cleaner and place into opening. Finger dexterity and the coordinated use of two hands are encouraged by design.



DOWELS Task No. 7

Move dowels from container and place into small nearby openings. One-to-one correspondence requires greater focus.



PEGS | VIALS

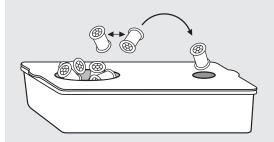
Task No. 8

Move pegs from container and place into nearby vials; one-to-one correspondence.

Photography © Adam Larsen

Task drawings and brochure design by Susan Rhew

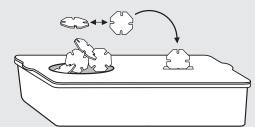
PULL APART & PUT-IN TASKS



SPOOLS

Task No. 9

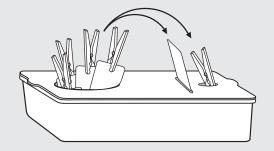
Pull paired spools apart and put into nearby opening.



LOCKTAGONS

Task No. 10

Pull paired Locktagons apart and put into nearby opening.

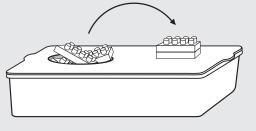


CLOTHESPINS | CARDS

Task No. 11

Separate clothespins from plastic cards and place into appropriate openings; a self-correcting activity.

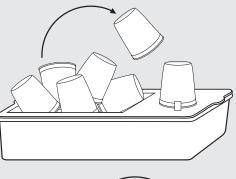
STACKING TASKS



STACK IT

Task No. 12

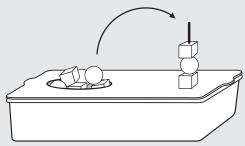
Stack Blox upon the one that is preset by teacher onto the shoebox lid.



CUPS

Task No. 13

Stack cups upon one that is preset by teacher onto the shoebox lid.



BEADS| DOWEL

Task No. 14

Take beads from open container and stack onto upright dowel.

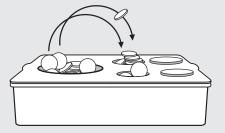
SORTING TASKS



STACKING PEGS

Task No. 15

Take pegs from open container and stack onto those preset by teacher on the shoebox lid; a simple stack or up to a three-way, color sort and stack.



SORTING

Task No. 16

Take wood nickels and balls from open container and sort into one of two nearby containers, matching each object. With success, two additional objects can be added.

Some individuals may become distracted by the loose materials in a container. Rather than taking one piece at a time they may grab several or begin sifting or throwing them. By eliminating the container and displaying the materials separately (i.e. tasks 1, 3 and 4), it is less likely that such distractions will occur. For some students, handing them the materials one at time may be necessary when first teaching the activity.